



About The Team and the Guest Speakers (for Workshop Descriptions SEE page 4)

All workshops and lectures are open to everyone. All workshops will include resource materials regarding the specific topic. Receive a Certificate of Leadership by attending at least 10 hours of the series.

Tawanda D. Lane Esq. (The Right Prep, President) Tawanda D. Lane, Esq. is the Founder and President of The Right Prep, LLC. Since 2006, Ms. Lane has managed all of the educational programming, consulting and operations of The Right Prep. Prior to joining the field of Education, Ms. Lane owned and operated a law firm where she advocated on behalf of juveniles in criminal and domestic proceedings. As a New York City Teaching Fellow, she served as a High School Global Studies Teacher and chaired the student Mock Trial Team and the Model United Nations program. Ms. Lane received her Bachelor's Degree in Political Science and Sociology from the University of Connecticut, Juris Doctor from William and Mary School of Law, and is a Master's Degree candidate in Secondary Education at Pace University. 6/29, 7/27, 8/03

John Papadimitris (Wells Fargo Investments, and Wachovia, Regional Bank Officer) Mr. Papadimitris graduated from the University of Maryland with a degree in Business before joining Wachovia Bank. There he has worked with schools to secure financing opportunities. 7/6

Peter Costa (Foundations Inc., Director of School Business Services) More than 34 years of experience in public school accounting, finance, auditing and provides business technical assistance to a variety of educational clients. A Pennsylvania State Auditor performing in depth audits of school districts in compliance with the Public School Code and the Board of Education regulations, concentrating in the area of pupil accounting and pupil transportation. Prior to his position with Foundations, he served for 23 years with the Philadelphia School District as a Revenue Specialist for and supervised a staff of professional and secretarial/clerical personnel responsible for budgeting, accounting, monitoring control and financial reporting for General Fund Revenues in excess of \$1 billion. Review subsidy application, reimbursement requests and related official reporting forms for propriety and accuracy according to the requirements for the Public School Code, State Board of Education Guidelines and General Accounting Principals. Implemented an On-line General Fixed Assets Statement for General Accounting, introduced the Pupil Accounting microcomputer to the Department of Education, and implemented a Transportation Subsidy on-line system. Continues to serves in a technical leader capacity as liaison to educational managers in Philadelphia and other districts, and to state, local and federal officials in addressing revenue issues. Currently with Foundation manages a team of financial professionals and support personnel responsible for all of the business operations of charter schools under contract with Foundations. These operations include accounting, budgeting, grant accounting, cash management, employee benefits, insurance, financial reporting, debt management, and payroll for charter schools. Maintains and develops financial policies and procedures for educational clients. Manages treasury operations and prepares cash flow projections. Ongoing relations with current and potential clients are also vital qualities. 7/13

Julie Stapleton Carroll (Foundations Inc., Director of School Services) Julie Stapleton Carroll is passionate about urban education. So passionate that in 1998 she founded the Wissahickon Charter



School-a K-8 Philadelphia public school that integrates environmental themes within the context of service learning.

Today, Julie works with many different schools on all aspects of their programs and operations, including school start-ups, CEO and school evaluation and assessment, board development and support, governance, policy and budget development, systems design and administrative practices. Julie brings more than 25 years of education experience to every engagement: from her Bachelor's degree from University of Michigan, to Philadelphia working at Beaver College's Center for Education Abroad, educational administration at the Wharton School of Business and the Graduate School of Nursing at the University of Pennsylvania.

In 1998, Julie completed her Masters degree in Educational Policy at the University of Pennsylvania and redirected her energies to impact educational outcomes for urban youth. As the founder of Wissahickon Charter School, Julie served as the CEO for the school's inaugural years and managed all aspects of operations and programs. Part of the school design was an afterschool option for students that extended and integrated the curriculum from school hours through after school service learning projects.

Julie served on the Board of Green Woods Charter School and currently serves as the Germantown Historical Society (Treasurer) and the West Central Germantown Neighbors Association (Vice President). She lives in Germantown with her husband and three children. 6/29

Lorenzo Middleton: (The Right Prep, Vice-President of Operations and Community Affairs) Prior to joining The Right Prep, Mr. Middleton operated, managed, and recruited more than 2000 students and 400 instructors in 15 states and 56 jurisdictions for Porter Education, Inc. He has also received several awards as a leading Automotive Internet Sales Consultant. Mr. Middleton received his Bachelor's Degree in Pedology, a specialty study of child and adolescent development education only offered at Bowie State University. Using his degree, Mr. Middleton worked as a Case Manager and Residential Director for at-risk youth. Mr. Middleton is also currently a Public Relations and Marketing Director for a national celebrity. 7/27, 8/10

Owen Schmitt: (The Right Prep, Business Development Specialist) Mr. Schmitt joined The Right Prep as a grants writer before moving onto the business development team where he is part of a task force to keep the company abreast of the latest developments across the charter school community. Before coming to The Right Prep, Mr. Schmitt was secondary school tutor while attending Boston University and attaining his Bachelor of Arts in International Relations. 7/27

Diane Middleton: Diane Hayward Middleton is a native Washingtonian and graduate of Calvin Coolidge High School. She holds a Bachelor of Science in Elementary Education from the University of Maryland, Masters in Education from Cambridge College in Massachusetts and was one of six (6) DC educators to acquire certification in the Wilson Reading Program for Dyslexics. Ms. Middleton has more than 30 years of educational experience, including expertise with various experiential configurations such as Non-



graded Multi-Age classrooms, Homogeneous groupings, Heterogeneous grouping, Departmentalization, Cooperative learning and Team Teaching.

As a Reading Recovery teacher for Title I, Diane earned a reputation among her fellow cohorts as a Miracle Worker. The individualized Reading Recovery program helped her to raise many struggling young readers from below grade level to at or above grade level, sometimes becoming the head of their class. Later in her career, Ms. Middleton further impacted Urban education as Lead Teacher/Director of a School-within-a-School Charter in Southeast, Washington - The Lotus Center School, based on the philosophy of Japanese educator, Daisaku Ikeda. During her tenure, this school of Kindergarten through third grade placed consistently in the top ten rankings in Washington, DC on the Standardized CTBS test.

Ms. Middleton has held positions as a Computer Assisted Instruction Teacher, Standards Specialist, Site Coordinator of the Innovative Education After-School Program, Summer School Out-of-Time Coordinator, TOPS American University, Teacher Mentor and Teacher Consultant for the National Writing Project. She has attended educator Round Tables with DC Public Schools Superintendents and served on the Literacy textbook review committee for DC Public Schools. Ms. Middleton's latest assignment was serving as Consultant for the Program Development Review Team for the District of Columbia Public Charter School Board. 7/6, 7/13, 7/20

Rebecca Jones: (The Right Prep, Curriculum Specialist) Rebecca Jones has been a Literature Teacher and Curriculum Specialist for more than 15 years securing two master degrees: Master of Science, Curriculum Development & Instructional Technology as well as Master of Arts, English Secondary Education. She has been a University Supervisor for Student/Uncertified Teachers and Language Arts Department Chair for a DC Charter School. As a National Trainer she implemented, monitored and evaluated education programs in low performing schools. Other accomplishments include being a Saturday and Summer school principal, publishing for *The Advocate*, and being a panelist/speaker at Harvard University, Trenton College, and University of the District of Columbia. She is a member of *Phi Delta Kappa* – International Educational Organization, *The Modern Language Association*, and *The National Education Association*. 7/13, 7/20, 8/3

Benny Ong: (The Right Prep, Curriculum Development.) Mr. Ong has five years of experience with the Singapore Ministry of Education as a program head, and then later as a full department head. Mr. Ong began his career in engineering and has an extensive math background. He has secured a Masters degree in Business Administration from the University of Hull, United Kingdom. Other Accomplishments include a Certificate in Special Needs Support and a Post Graduate Diploma in Education with Merit from the National Institute of Education – Nanyang Technological University 7/27 –

Erica Lane (The Right Prep, State Director of the District of Columbia) Ms. Lane manages educational services for all districts, which includes public and charter schools, in the District of Columbia provided by The Right Prep. During her time in the New York City Public Schools as a Student Teacher, Ms Lane was a mentor to students and a liaison between the staff and the students. She was also a volunteer peer tutor for the Boys and Girls Clubs of America. Ms. Lane received a Bachelor of Arts in Political Science at Brooklyn College.



SERIES 1: Recommended for School Board Members and Advisors

On The Road to Success: Leading The Classroom, The School and The Board 6/29

This exciting and interactive workshop opens the Summer Series with the exploration of the varying roles of leadership for a functioning Charter School. Successful leadership in education requires a balance between the teachers in classroom, daily leaders of a school, and strategic oversight from the board. These roles may seem similar but are very different, and this lecture/workshop highlights how these leaders should interact and work together for mutual gain. Do you have a “leadership philosophy?” You will after this workshop! *This will be facilitated by Tawanda D. Lane, Esq., President of The Right Prep and Julie Stapleton Carroll of Foundations Inc.*

Funding & Financing: The Best Solutions For One Of The Most Common Issues Facing Charter Schools 7/6

Led by one of the Banking Industries leaders, Wells Fargo, you will learn solutions to some of the most common mistakes new and seasoned boards make with finances. From loan packages to saving funds for special projects, this workshop will give you the tools to get you to financial soundness. It also includes innovative ideas for programs that bring financial literacy to your students. *Facilitated by John Papadimitris, Wells Fargo*

Budgeting: 10 Most Common Mistakes and The 10 Best Solutions 7/13

We have found 10 mistakes that defunct Charter Schools consistently. Make sure that you have the 10 best solutions so that your school will not become one of them. You will learn all of the components of a fiscal budget necessary to run a successful charter school, solutions for the most common problems and ideas on how to find more money in the budget. This workshop will be lead by *Peter Costa, Foundations Inc., Director of School Business Services*

Making The Grade (Testing, Accountability, AYP) 7/20

Testing, Accountability and Adequate Yearly Progress (AYP), learn what you need to do to “make the grade.” You will learn how each of these terms affect your school as a whole and what you need to do on a day to day basis to be sure to meet the requirements to get off/stay off the schools in need or corrective action list. *The Speakers for this workshop will be Diane Middleton and Rebecca Jones, The Right Prep, Curriculum Specialist*

From The Outside Looking In: How to Cut Costs Using Vendors and Outsourcing (Communication-Internal, External, to Parents, Vendors, To and through Students, Technology and Professional Development) 7/27



Some of your most effective resources are external. Sometimes the assistance you need may come from vendors, parents or students. But in order to maximize your efforts you will need strategies to reach your targeted audience. Some of those efforts may take Professional Development or innovative technology. This workshop will give you the tools to bring your external resources internal without breaking the budget. *The Speakers for this workshop will be Lorenzo Middleton, The Right Prep, Director of Operations and Business Development; Owen Schmitt, The Right Prep, Business Development Specialist and Tawanda D. Lane Esq., The Right Prep, President*

Protecting the Students, the Staff and the School - How to Reduce and Manage Risks 8/03

In today's world, schools are facing more and more challenges. For example, contracting and liability issues are increasingly prevalent in the world of education, and can be complex and potentially catastrophic. After this workshop you will be able to identify potential risks and the strategies you can use to prevent them. Attendees will also receive a packet with templates of contracts for common services. *The Speaker for this workshop will be Tawanda D. Lane Esq., The Right Prep, President*

Many in Body, One In Mind - Creating a Culture For Success (Transition, Attendance, Truancy, Safety & Classroom Management) 8/10

The final workshop is all about using what you have learned in order to create a successful school "culture." Do you want to avoid issues with transition, attendance, truancy, classroom behavior, and safety? Having a school "culture" that inspires excellence is absolutely necessary. Learn how to create a well-balanced environment for your students, administration, board and staff. Discover strategies that help you increase student attendance and participation, parent involvement, decrease discipline problems, and increase safety. Facilitator TBA

SERIES 2: Recommended for Principals and School Administrators

On The Road to Success: Leading The Classroom, The School and The Board 6/29

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Getting Them and Keeping Them - Recruiting and Retaining Qualified Staff, and Writing Successful Succession Plans 7/6



Frequent staff turnover negatively affects the learning environment and ultimately the school's performance. This workshop will teach you techniques to effectively recruit and retain qualified staff. Led by you will be given strategies to recruit, nurture and retain qualified staff. You will also be prepared in the unfortunate event that you have high level staff leave your school. Does your school have viable succession plans in place?

Understanding the Controversies, and What it Means For Your Students - Common Core Standards 7/13

Ready or not, hear it comes! This workshop will bring you up to speed on one of the latest developing topics in Education to date, Common Core Standards. What are these standards? How will they affect your school or classroom? The workshop will explore the pros, the cons and all the misunderstandings about Common Core so that you can be better prepared to implement this into your school or classroom. *The Speakers for this workshop will be Diane Middleton and Rebecca Jones, The Right Prep, Curriculum Specialist*

Making The Grade (Testing, Accountability, AYP) 7/20

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From The Outside Looking In: How to Cut Costs Using Vendors and Outsourcing (Communication-Internal, External, to Parents, Vendors, To and through Students, Technology and Professional Development) 7/27

Some of your most effective resources are external. Sometimes the assistance you need may come from vendors, parents or students. But in order to maximize your efforts you will need strategies to reach your targeted audience. Some of those efforts may take Professional Development or innovative technology. This workshop will give you the tools to bring your external resources internal without breaking the budget. The Speakers for this workshop will be *Lorenzo Middleton, The Right Prep, Director of Operations and Business Development; Owen Schmitt, The Right Prep, Business Development Specialist and Tawanda D. Lane Esq., The Right Prep, President*

Recruiting Marketing (Grass Roots Efforts & Social Media) 8/03



Learn how to successfully maximize your efforts to recruit students without maximizing the budget! From social media techniques to grass roots efforts this workshop will show you how to positively affect your enrollment if used properly. *The Speaker for this workshop will be Lorenzo Middleton, The Right Prep, Director of Operations and Business Development and Erica Lane, The Right Prep, State Director – District of Columbia*

Many in Body, One In Mind - Creating a Culture For Success (Transition, Attendance, Truancy, Safety & Classroom Management) 8/10

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SERIES 3: Recommended for Teachers and Classrooms Leaders

On The Road to Success: Leading The Classroom, The School and The Board 6/29

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If You Can Read This, Thank A Teacher; Reading Intervention Strategies for Struggling Readers 7/6

The Right Prep’s Reading Intervention Specialist will lead this discussion on reading intervention strategies. The group will look at innovative approaches to assist struggling readers. *The Speaker for this workshop will be Diane Middleton*

Understanding the Controversies, and What it Means For Your Students - Common Core Standards 7/13



Whether you're ready or not, hear it comes! What are these standards? How will they affect your school or classroom? The workshop will explore the pros, the cons and all the misunderstandings about Common Core so that you can be better prepared to implement this into your school or classroom. *The Speakers for this workshop will be Diane Middleton and Rebecca Jones, The Right Prep, Curriculum Specialist*

Making The Grade (Testing, Accountability, AYP) 7/20

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Math Intervention All Around the Globe (Singapore Math) 7/27

Teaching the language of Math may be a lot easier than you think, once you've discover “Singapore Math.” *The Washington Post* and the *McKinsey Report* have ranked “Singapore Math” as a leader in math instruction around the world. Find out how you can use these techniques whether your students are advanced or need intervention in Math. *This workshop is lead by Benny Ong, Consultant-The Right Prep.*

Special Education: Finding Harmony in a Diverse Classroom

Have you ever felt overwhelmed in your classroom? By the end of this workshop you will have the tools to reduce your classroom stress level. Topics include but are not limited to: Identifying the major theories of what Special Education is; how those theories interfere with the learning process in the classroom along with remedies that work; Autism, ADD and ADHD, how has the diagnoses of these and other learning disabilities become exponential in the last decade?; How do you scaffold your special needs students to reach the goals set forth for them?; How to adapt the thought process that all children can learn; and what the strategies for Emotional Disorders and Physical Disabilities look like in the Classroom. *The Speaker for this workshop will Rebecca Jones, The Right Prep, Curriculum Specialist*

Many in Body, One In Mind - Creating a Culture For Success (Transition, Attendance, Truancy, Safety & Classroom Management) 8/10

The final workshop is all about using what you have learned in order to create a successful school “culture.” Do you want to avoid issues with transition, attendance, truancy, classroom behavior, and safety? Having a school “culture” that inspires excellence is absolutely necessary. Learn how to create a well-balanced environment for your students, administration, board and staff. Discover strategies that help you increase student attendance and participation, parent involvement, decrease discipline problems, and increase safety. *Facilitator TBA*